**MEMORANDUM**

TO: Cape Elizabeth Town Council

FROM: Ordinance Committee

DATE: January 30, 2014

SUBJECT: Shooting Range Ordinance

The Ordinance Committee reviewed the draft Shooting Range Ordinance at three meetings. The committee received 16 emails and letters, responding to some emails in order to provide information and clarification. In addition, 28 members of the public offered comments at the meetings. All agendas, minutes and most supporting information was posted on the town website.

Special legal counsel Ken Cole assisted the committee in its review and made revisions to the ordinance as requested by the committee. Additional staff support was provided by Police Chief Neil Williams, Code Enforcement Officer Ben McDougal and Town Planner Maureen O’Meara.

In its review, the Ordinance Committee tried to balance the impact of the ordinance on existing and new shooting range owners with public safety goals, especially for abutters to shooting ranges. The Ordinance Committee also remained aware of state and federal limits on local regulating authority. At the January 24, 2014 meeting, the Ordinance Committee voted 3-0 to send the Shooting Range Ordinance to the Town Council for consideration.